



EXPERIENCED TEAM & PROJECT MANAGER

Insightful, results-driven team and project manager with notable success directing a broad range of business line introduction to market projects and customer satisfaction initiatives. Excels at providing comprehensive support to sales and marketing teams as well as maintaining long term relations with both internal and external customers. Hands-on experience in leading all stages of product development efforts including requirements definition, risk assessment, design, validation and support. Outstanding project and program leader; able to coordinate and direct all stages of project-based effort while managing, motivating and guiding teams.



AREAS OF EXPERTISE:

- Department management
- Project management
- Team coaching
- Regulatory compliance
- Cost Benefits Analysis
- Maintaining customer relations

PROFESSIONAL EXPERIENCE

3ROPE FOUNDATION, Krakow, Poland

2009 – present

Vice President of the Management Board

Co-founded the foundation. Created an overall business case and financial model of the organization and affiliated businesses. Prepared and validated foundation charter. Responsible for defining and managing projects and initiatives. Created a team of volunteers supporting all aspects of the foundation activities.

PHILIPS LIGHTING POLAND S.A., Pila, Poland

2004 – 2008

Development Department Manager, 2006 – 2008

Promoted to Development Department Manager with five directly reporting development engineers. Designed and implemented project management spreadsheet to optimize and make transparent department team activities. Reduced by 20% introduction to market lead-time. Accountable for department budget of 0.5 million Euros. Implemented US Food & Drug Administration procedures to secure sales in the US market. Responsible for recruiting and training team members as well as performance appraisal. Supporting sales and marketing teams, maintaining long term relations with key customers.

Key achievements:

- General Manager of Business Line Health & Wellness recognition for securing product quality and sales.
- Created a dedicated team to solve product quality issues; saved US\$ 2.5 million of sales losses.
- Successfully implemented Food & Drug Administration regulations and facilitated awareness trainings.

Process Development Engineer, 2004 – 2005

Recruited to strengthen Special Lighting Development Department. Created product concepts, translated customer requirements into technical specification. Led product and process development activities.

Key achievements:

- Designed and implemented quality improvement solution for company measurement laboratory; reduced measurement error by 30%.
- Played key role in Department's customer satisfaction improvement campaigns.



DELPHI AUTOMOTIVE SYSTEMS, Krakow, Poland

2004

Project Engineer

Created and maintained product technical documentation. Translated requirements into product specification and characteristics. Planned and conducted product verification; supported production team.

Key achievements:

- Designed and manufactured a test tool to help customers with product verification and quality improvement actions.

ROBERT BOSCH GMBH, Waiblingen, Germany

2002 – 2004

Researcher, Marie Curie Fellowship

Participated in European Union Marie Curie Fellowship research program. Responsible for research on innovative, fiber reinforced plastic materials. Provided technical support to University research programs. Designed and conducted real-time as well as computer-aided material and component simulations.

Key achievements:

- Developed and implemented software to optimize test-to-simulation activities; reduced cycle lead-time by 20%.
- Designed and created highly effective computer tool to translate between product databases.

AGH UNIVERSITY OF SCIENCE & TECHNOLOGY, Krakow, Poland

1999 – 2002

Research Assistant

Worked as a professor assistant in the Department of Mechanics and Vibroacoustics. Participated in Department and University research programs, created analytical reports and presentations for scientific conferences. Supported accreditation process of one of the University's measurement laboratory. Taught courses in Computer Science and Technical Diagnostics.

Key achievements:

- Received University President Award for contribution to winning the accreditation for the University's Measurement Lab.
- First Prize in the University competitions in Mechanics & Robotics.

SKF SVERIGE, Gothenburg, Sweden

2000

Trainee, IAESTE

Participated in The International Association for the Exchange of Students for Technical Experience (IAESTE) program. Responsible for technical analysis and quality improvement activities of spherical roller bearings design and manufacturing processes.

Key achievements:

- Designed, created and maintained a software tool to analyze and verify quality of company products.



EDUCATION, TRAININGS & SKILLS

MS in Automatics & Robotics, 1999

AGH University of Science and Technology, Krakow, Poland

Trainings:

- AIDA, training in marketing & sales, 2009
- Marketing Through Insights and VPH, 2008
- Becoming a Manager, 2007
- Extensive course on lighting technology, 2007
- Working in a Team, 2006
- Team Leadership, 2006
- Six Sigma certification – project management, 2005
- Workload Management, 2005
- Quality Function Deployment, 2005
- Priorities to Results, 2005
- German courses in Institut für Auslandsbeziehungen, Stuttgart, Germany, 2002, 2003
- “Introduction to ABAQUS”, A five day course on ABAQUS, ABAQUS Inc., Aachen, Germany, 2002

Languages:

- Polish – native
- English – fluent
- German – upper intermediate
- Russian – intermediate

Software:

- MS Windows
- MS Office (Word, Excel, PowerPoint)
- MS Project
- MS Outlook
- Lotus Notes
- VBA
- Minitab
- Corel

Other:

Driving license, type B